

RPC RECORD TRANSMITTAL/RECEIPT ACKNOWLEDGMENT

SECTION I. LOS ALAMOS RECORDS PROCESSING CENTER

TO: RPC

PAGE _____ OF _____

FROM: Los Alamos Records Coordinator

TRANSMITTAL NUMBER:

THE ATTACHED LIST REPRESENTS RECORDS BEING TRANSMITTED TO THE MANAGEMENT AND OPERATING CONTRACTOR FOR PROCESSING. THE LIST INCLUDES THE FOLLOWING INDEXING ELEMENTS:

- INDIVIDUAL RECORD/RECORDS PACKAGE
- RECORD IDENTIFIER
- RECORD TITLE/SUBJECT
- RECORD PAGE COUNT
- RECORD SOURCE
- RECORD DATE

SENDER: _____
Name Signature Date

ORGANIZATION: _____
Mail Stop

SECTION II. RPC RECEIPT ACKNOWLEDGMENT

RPC RECIPIENT: _____
Print name Signature Date

RPC ACCEPTANCE: _____
Name Date

Please return this form to sender listed above.